## **Veolia Acceptable Forms of Documentation For Dependent Verification/Substantiation**

Dependent to be Substantiated	Documentation
Employee's Spouse	At least one of the following:  Copy of certified marriage certificate (depending on the state, county, town issued).  For non-U.S. marriages, provide a copy of both the original and translated marriage license/certificate.
	Copy of most recent Federal Tax Return Form 1040 (first page, with blacked out financials).  • Must state that employee is "married filing jointly" and list Spouse's name OR that employee is "married filing separately," list Spouse's name and both employee and spouse tax returns must be submitted
Employee's Domestic Partner, Civil Union or Common Law Spouse	☐ Veolia's Affidavit of Domestic Partnership/Civil Union Partnership/Common Law Spouse
	Copy of proof of common law marriage (state specific) or proof requested in Affidavit of Common Law Marriage.
Employee's Dependent Child, Step-Child, or Child of Domestic partner	At least one of the following:  Copy of the dependent's birth certificate (state/county issued);  Must list parent(s) names  For non-U.S. births, provide a copy of both the original and the translated birth certificates
	☐ If the child is under two months old: hospital issued (i.e., certificate of live birth)).  ■ Must list parent(s) names
	☐ Copy of most recent Tax Return Form 1040 (first page, with blacked out financials).
	☐ Paternity/DNA tests
	☐ In the case of a step-child, if your spouse is not currently enrolled in the Company's healthcare plan: Provide a copy of certified marriage license or certificate (depending on the state or county issued) certifying marriage to step-child's birth parent
	Copy of domestic partner registration, or civil union registration, or proof requested in Affidavit of Domestic Partnership and birth certificate.

Dependent to be Substantiated	Documentation
Child Placed with the Employee for Intent of Adoption	☐ The court order or that granted the employee custody of the child.
An Alternate Recipient who is Covered under a Qualified Medical Child Support Order (QMCSO)	☐ Copy of the QMCSO that requires that the employee provide coverage.
An Employee's Disabled Dependent whois Incapable of Self-Sustaining Employment	☐ Copy of the dependent's state/county issued birth certificate.  • Must list parent(s) names
<b>NOTE</b> : Carrier is responsible for health plan certification of a disabled dependent.	